### **Public Works**

# **Director and Business Process Improvement Office**

http://www.co.seminole.fl.us/growth/pubwrks/

#### Mission

To provide the leadership and support systems that will enable the Department to improve our community through excellence in public works.

## **Business Strategy**

We see the Department of Public Works as the model of public sector excellence. Throughout the entire spectrum of community support operations, whether it be routine or emergency, the DPW will be the first place citizens call for quality and expert engineering and public works services. Our level of professionalism and selfless service will be a model for all others to follow. The community will have developed a respect and trust in our abilities that will gain statewide and regional recognition. We will accomplish this by developing best business practices; providing financial planning and analysis to the operation divisions; supporting employee development and process improvement initiatives; assisting the divisions on personnel related matters; and coordinating issue presentations and agenda materials for Board action. In addition, this office coordinates the administrative activities of the Seminole County Expressway Authority

## **Objectives**

Develop strategic planning for infrastructure needs, including long-term maintenance.

Cultivate resources to sustain continuous improvement of the essential, technical and leadership skills within the Department.

Provide resource development (e.g., funding, staffing, tools, contracts) and management services for both effectiveness and efficiency.

Facilitate public and internal communications.

Ensure successful implementation of new processes and reporting requirements under GASB 34.

Oversee resource and program reporting of our special projects and services (trails bond issues, one-cent sales tax, commercial paper loan program, grant awards, service charges).

Department: PUBLIC WORKS Division:				Seminole County	
_	DIRECTOR	'S OFFICE			FY 2002/03
		2000/01 Actual Expenditures	2001/02 Adopted	2002/03 Adopted	% Change 2002/03 over
EXPENDITURES:		Experiditures	Budget	Budget	2001/02
Personal Services		410.005	540.474		
Operating Services		410,835	512,174	629,217	
Capital Outlay		210,550	157,224	226,893	44.3%
Debt Service		2,682	404 570	0	
Grants and Aid		22,491	461,576	780,848	69.2%
Reserves/Refunds		16.026	0	446,500	
Subtotal Operating		16,036	0	<u> </u>	
Capital Improvements		662,594	1,130,974	2,083,458	84.2%
TOTAL EXPENDITURES		000 =04	0	이	
FUNDING SOURCE(S)		662,594	1,130,974	2,083,458	84.2%
Transportation Trust Fund				1	
TOTAL FUNDING SOURCE(S)		662,594	1,130,974	2,083,458	84.2%
Full Time Positions	·	662,594	1,130,974	2,083,458	84.2%
Part-Time Positions		6	6  0	8	
Two positions were added du	ring EV 01/02 fo	or project managem	ant and information		
Two positions were added du within the 2001 Sales Tax Pro Debt Service on commercial Funding for the Seminole Co	ogram. paper for Altern	ative Surface Treat	ment Program	n coordination	780,848 446,500
Debt Service on commercial	ogram. paper for Altern	ative Surface Treat	ment Program	n coordination	
Debt Service on commercial	ogram. paper for Altern	ative Surface Treat	ment Program	n coordination	